



附件(一)	工程施工及清理廢物按金扣款制	大會總承建商：廣告天地有限公司 地址:澳門士多紐拜斯大馬路 63B - 65 A 地下 電話: (853)2897 6198 / (853)2897 6199 傳真: (853)2897 6197 電郵: offcon@macau.ctm.net
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工程施工及清理廢物按金扣款制

請確保展位承建商遵守本文中的細則。在不影響主辦單位於本文內及在規例內所指明的賠償及／或付還等權利的情況下，在未能遵從下文所指明細則的情況下，主辦單位及大會總承建可扣除指明款額／百分率的工程施工及清理廢物按金。

a. 工程施工及清理廢物按金罰則及違規之扣款(%)：

1. 參展商/承建商沒有依照主辦單位及大會總承建商所定之時間進場或離場(100%)
2. 在展覽廳及/或非指定的地方進行噴漆、焊接或使用電鋸。(100%)
3. 儲存建材、工具、空箱及/或其他物品於會場。(100%)
4. 所有裝備沒有在施工時間後擺放於所屬之展位內將會被清理(主辦單位及大會總承建商將不作另行通知)。(50%)
5. 展位結構超逾展位高度上限及/或界限，包括但不限於等離子電視、裝飾燈具、立體字等。(50%)
6. 任何主結構之裝嵌與呈交主辦單位及大會總承建商之圖則不符。(50%)
7. 展位之所有見光位之裝飾未達致平滑及可接受的標準；或該裝飾未能於參展商佈展期前完成。(50%)
8. 在進場期間未能適當／及時處理其產生之垃圾包裝材料及建材。(50%)
9. 以不適當或不安全的方式搭建或拆卸展位。(100%)
(例如：安裝過程中吊裝重型構件時，未使用適當的起重設備；拆卸期間，未採取預先安全措施；拆卸較大或沉重的物料時，未使用合適的起重設備將其卸下或運走；粗暴施工等不安全行為。)
10. 在未經大會許可下自行佔用展館貨台位置拆解或分割結構。(100%)
11. 雇用不合資格人員於展覽場地工作。(50%)
12. 在展館非指定的地方吸煙。(每次澳門元 1,500.00)
13. 如展位需要額外用電，必須向大會總承建商申報及繳費。任何非法駁電或所用電力超出其應有數量，除要繳付其差額及附加費外，另收取行政費用。(每 9 平方米澳門元 1,000.00)
14. 任何建料、空箱、木結構、展示牌及工具一旦被發現置於攤位以外將會被清理而不作另行通知並收取清理費。(每立方米澳門元 500.00)
15. 沒有在展館內佩帶承建商工作證。(每證澳門元 300.00)
16. 無辦證記錄，擅自進入場館者。(每次澳門元 2,000.00)
17. 使用他人工作證。(每證澳門元 2,000.00)
18. 在圍板上鑽鏍絲、油漆或錘釘。(每件澳門元 500.00)
19. 任何攤位構件安裝在大會總承建商之物料上。(每連接點澳門元 200.00)
20. 展館設施損毀(如牆壁、門口、雲石地面、地氈、地板、廣播系統及消防設備等)。(按展館營運者實際收費收取)
21. 任何進場及/或離場超時收費。(詳情請向大會總承建諮詢)



b. 職業安全條例罰則及違規之扣款：

1. 在展會搭建及拆卸期間進行工作時，必須穿著反光衣。(如有違反，第一次強制當事人離場並需穿著反光衣方可入場，凡同一展位第二次每人每次澳門元 500.00)
2. 為確保安全，展覽搭建及拆卸期間展館內禁止任何人士使用高度超過 2 米的梯子，對於所有在離地 2 米或以上高度進行的展位搭建或拆卸工程，承建商必須使用高空工作設備，如金屬棚架，該等棚架必須提交由合資格人士填寫的《表格十七》報告，該表格必須於棚架當眼處展示。(如有違反，每次澳門元 1,000.00)
*《表格十七》在勞工局官方網頁可下載使用，參考連結：https://www.dsdl.gov.mo/zh_tw/standard/download_table.html
3. 工人在離地 2 米或以上高度進行搭建或拆卸工作時，必須配戴安全帽及安全帶。使用安全帶時需確保懸掛繩繫於穩固的繫穩物上。(如有違反，每次澳門元 500.00)

c. 備註：

1. 如工程施工及清理廢物按金不足以抵償實際支出/收費，主辦單位及大會總承建商有權追收參展商/承建商之差額。
2. 參展商／承建商違反其他罰則/條例，主辦單位及大會總承建有權按需要向其發出工程施工及清理廢物按金扣款單並在其工程施工及清理廢物按金內扣減；倘若屬定額罰則，則需現場即時支付。
3. 主辦單位及大會總承建商對參展商／承建商因違反罰則／條例而棄置物品之遺失及損失概不負責。
4. 主辦單位及大會總承建商有權禁止慣性違規者及／或其公司在主辦單位所主辦項目之所有工作。
5. 從工程施工及清理廢物按金所作的扣款不應影響主辦單位及大會總承建商根據規例可提出的其他權利及申索。
6. 如有任何爭議，主辦單位及大會總承建商的決定屬最終決定並具約束力。



Appendix (1)	Deduction of “Site Work and Waste Disposal Deposit”	Official Stand Contractor: Creation Advertising Co., Ltd. Address: Av. Sidónio Pais No.63B-65A R/C, Macau Tel: (853)2897 6198 / (853)2897 6199 Fax: (853)2897 6197 Email: offcon@macau.ctm.net
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Please ensure that Stand Contractors comply with the conditions herein. Without prejudice to the Organizer's rights to indemnification and/or reimbursement specified herein and in the Rules and Regulations, the Organizer may deduct the specified amount/percentage of the site work deposit upon failure to comply with a condition as specified below.

a. Deposit to be deducted upon violation of conditions (%)

1. Exhibitors/Contractors did not follow the move-in or move-out schedule set by the Organizer. (100%)
2. Paint spraying, welding or using electrical saw inside the Exhibition Hall or any non-designated areas. (100%)
3. Storage of construction materials, tools, empty boxes and/or other materials in the Exhibition Venue. (100%)
4. Any items found outside the respective booth area, after the daily working hours, will be disposed (without prior notice from the Organizer or Official Stand Contractor). (50%)
5. Stand construction exceeds the maximum height limit and/or boundaries assigned, including but not limit to plasma TV, decorative lighting, 3-D letterings and graphics, etc. (50%)
6. Any main constructions set-up deviated from the drawings submitted to the Organizer. (50%)
7. All viewable booths' partitions/walls decorated not up to a smooth acceptable plain color finish; or such finish is not fully fixed by 23:59 on the day before delegate move-in. (50%)
8. Debris, packing materials and stand materials not handled/disposed properly and timely during move-in period. (50%)
9. Stand construction or dismantling in an improper or unsafe manner. (100%)
(For example: During construction, heavy components were hoisted without the use of appropriate lifting equipment. During dismantling, no advanced safety measures were implemented. When removing large or heavy materials, proper lifting equipment was not employed for unloading or transportation, and unsafe practices were observed, such as forceful or improper construction methods.)
10. Loading dock is occupied for the dismantling of the booth structure without permission from the Organizer. (100%)
11. Employing unqualified personnel for work at the Exhibition Venue. (50%)
12. Smoking in non-designated smoking area of the Exhibition Venue. (MOP\$1,500.00/count)
13. If extra electricity is required, it should be ordered from the Official Stand Contractor and pay for the extra cost. Any illegal electricity wiring connection or any inadequate connection order, will be charged the price difference with surcharge applied plus administration charges. (MOP\$1,000.00/9 sqm)
14. Any construction materials, empty cartons, wooden structure, display stands and equipment placed outside booth area during the fair period will be disposed without prior notice and extra removal charges will be incurred. (MOP\$500.00/cbm)
15. Contractor badge without properly displaying at the Exhibition Venue. (MOP\$300.00/badge)
16. Entering the Venue without the badge application record and permission from the Organizer. (MOP\$2,000.00 per case)
17. Transfer of contractor badge. (MOP\$2,000.00/badge)
18. Screwing, drilling, painting or nailing on the panels of stand shell booth. (MOP\$500.00/panel)
19. Any materials of any kind attached to the shell scheme booth built by the Official Stand Contractor. (MOP\$200.00/attached point)
20. Any facilities (wall, entrance door, carpet, marble floor, floor, broadcasting system and fire protection equipment, etc.) of the Exhibition Venue being damaged. (Actual Cost claimed by the Venue Operator)
21. Any additional hall rental charges incurred due to over-time move-in and/or move-out. (Please contact the Organizer for inquiries)



b. Occupational Safety and Health Ordinance Rate (%):

1. Safety vests must be worn during the construction and dismantling period. (the violent will be expelled from the exhibition in first time, MOP500.00 per violent in second time).
2. For safety purposes, the use of ladders exceeding 2m in height is prohibited inside the venue. While carrying out construction work at height of 2m or above, contractor should use high reach equipment such as metal scaffolding for work. 《Form 17》report should be completed by a qualified person, and must be prominently displayed on the scaffolding. (MOP\$1,000.00 per case)
* 《 Form 17 》 can be downloaded from the official website of DSAL, please refer to https://www.dsdl.gov.mo/zh_tw/standard/download_table.html
3. Construction workers must wear safety harnesses and helmets at all times while working at a height of 2m or above. The lanyard of the safety harness must be anchored securely to a stable anchorage point. (MOP500.00 per case)

c. Remarks:

1. If the site work deposit is not sufficient to cover the actual cost/penalty incurred, the Organizer reserves the rights to dun the Exhibitor/Contractor for the outstanding balance.
2. If the Exhibitor/Contractor violates the conditions / rules and regulations other than the above-mentioned, the organizer reserves the right to deduct from the deposit with a penalty notice issued as deemed necessary. For clauses with specific fines, the Exhibitor/Contractor must pay on-site.
3. The Organizer and the Official Stand Contractor will not be responsible for any loss and claim on all disposed items arose from the violation of conditions, rules and regulations by the Exhibitor/Contractor.
4. For those frequent offenders, the Organizer reserves the rights to ban the Contractor and/or its Company from any construction works organized by the Organizer.
5. Deductions from the site work deposit are without prejudice to other rights and claims that may be made by the Organizer and the Official Stand Contractor under the Rules and Regulations.
6. In case of any disputes, the decision of the Organizer and the Official Stand Contractor is final and binding.